



County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration
500 West Temple Street, Room 713, Los Angeles, California 90012
(213) 974-1101
<http://ceo.lacounty.gov>

WILLIAM T FUJIOKA
Chief Executive Officer

October 29, 2009

To: Supervisor Don Knabe, Chairman
Supervisor Gloria Molina
Supervisor Mark Ridley-Thomas
Supervisor Zev Yaroslavsky
Supervisor Michael D. Antonovich

From: William T Fujioka
Chief Executive Officer

Board of Supervisors
GLORIA MOLINA
First District

MARK RIDLEY-THOMAS
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

IMPLEMENTATION OF THE PROBATION CASE MANAGEMENT SYSTEM AND THE TRACKING OF ABSENT WITHOUT LEAVE AND BENCH WARRANT JUVENILE PROBATIONERS (ITEM 54-C, AGENDA OF SEPTEMBER 15, 2009)

On September 15, 2009, your Board instructed the Chief Executive Officer (CEO), in concert with the Chief Probation Officer, to report back within 30 days regarding the following:

1. The status of the implementation of the Probation Case Management System (PCMS) and the ability to track juvenile probationers who are Absent Without Leave (AWOL) and those who are on Bench Warrant status through PCMS;
2. Whether, by utilizing data from PCMS, summary reports can be generated on the number of AWOL youth from group homes at any given time and, if possible, to generate a report from January 1, 2009 through August 31, 2009;
3. Whether, by utilizing data from PCMS, detailed reports can be generated to identify the number of youth on Bench Warrant status, address of residence, supervisorial district, bench warrant issue date, bench warrant recall date, amount of time on a bench warrant, total number of bench warrants, and, if possible, prepare such a report with the address of the residence redacted; and
4. Status of the Bench Warrant Unit: whether the Unit is still in operation; the number of personnel in the Unit; and whether it is now deployed to pursue, search for, or locate youths on AWOL status; and include a summary of the Unit's activities, including the number of youth located and returned from

January 1, 2009 to August 31, 2009. If the Unit is no longer in operation, the report should include which unit within the Probation Department is now responsible for performing these tasks.

5. The motion also directed the lead attorney of the Children's Special Investigation Unit to include in a confidential report the results of an investigation into the death of Lazhane S. pursuant to the motion approved by the Board dated August 18, 2009, and to include any information concerning all possible contact this child may have had with the Probation Department and/or any other law enforcement entity.

The information provided in this report is in response to your Board's request.

PCMS Implementation Status and the Tracking of AWOL and Bench Warrant Juvenile Probationers

The implementation plan for the production version of PCMS consisted of two (2) phases. PCMS - Phase I was implemented on April 6, 2009, and included the ability to track youth who are on AWOL status. A youth is considered on AWOL status when he/she leaves a facility without permission. This report addresses AWOL youth on a group home Suitable Placement order, not a Home on Probation order.

When a Suitable Placement youth is AWOL from a group home facility, the staff at the facility is required by contract to telephone and report the incident to the Placement Administrative Services Officer of the Day. The Placement Administrative Services Officer of the Day will document the incident in PCMS and will in turn email the incident to the Residential-Based Services Deputy Probation Officer (DPO) of Record and the Director of Special Enforcement Operations (SEO). Typically a youth is considered on AWOL status until a bench warrant is issued by the court, at which time the youth is considered on Bench Warrant status. Most of the Bench Warrant status youth are AWOL from group home facilities. A youth may also be put on Bench Warrant status if he/she fails to appear at a scheduled court hearing or has not reported to the Residential-Based Services DPO of Record and a bench warrant is requested and issued by the court.

Phase II of PCMS was implemented on October 13, 2009, and includes a mechanism to track youth with an AWOL or Bench Warrant status. A report may be generated at any time to provide the number of youth, including youth in group homes, on AWOL or Bench Warrant status. The report also includes the following data:

Probation Department Juvenile Number	Minor's Residence Service Planning Area
Minor's Name	AWOL Date
Date of Birth	Bench Warrant Date
Age	Court Department
Last Sustained Petition	Group Home Address
707B Offense	Group Home District
Minor's Residence Address	Group Home Service Planning Area
Minor's Residence District	DPO of Record

There are several inherent challenges in designing, building, testing, and releasing a large system such as PCMS. Thus, given its size and complexity, there is an ongoing effort by the Probation Department and various workgroups to identify and develop a resolution to implementation issues as they arise.

Utilization of PCMS Data to Generate AWOL Summary Reports

Summary reports from PCMS can be generated at any time regarding the number of AWOL youth from group homes. Please refer to Attachment I for an example of Suitable Placement AWOL data from a PCMS ad hoc report for the period of January 1, 2009 through August 31, 2009. Attachment I is the first and last page of a 24-page report generated by PCMS. The report indicates that there were a total of 852 AWOL incidents from group homes or other placement settings during this timeframe. Please note that a single youth may have multiple AWOL incidents within this timeframe. Many youth who are identified as AWOL will often return to the facility within a few hours without a bench warrant being issued.

Utilization of PCMS Data to Generate Bench Warrant Summary Reports

Detailed reports can be generated by PCMS to identify the number of youth on Bench Warrant status. Please refer to Attachment II for an example of Suitable Placement bench warrant data from a PCMS ad hoc report. Attachment II is the first and last page of a 9-page report generated from PCMS. Per the report, there were 359 Suitable Placement youth on Bench Warrant status during January 1, 2009 through August 31, 2009. However, 159 youth were either returned to custody by the Bench Warrant Unit, SEO, and/or local law enforcement.

Probation Department's Bench Warrant Unit

Status of Bench Warrant Unit – The Probation Department's Bench Warrant Unit is operational and staffed with seven (7) DPOs. The Bench Warrant Unit is part of the

Department's Residential-Based Services functions located within the Placement Services Bureau.

Summary of Bench Warrant Unit's Activities – The Bench Warrant Unit is not notified of an AWOL youth until a bench warrant is issued. Once a bench warrant is issued, the Unit is primarily tasked with administrative case management duties. The Bench Warrant Unit researches youths' whereabouts by sending letters to the last known address of the parents/legal guardian, placing telephone calls to the residence, reviewing prior Record of Supervision entries in PCMS, and occasionally conducting unannounced door knocks at the residence when safe. However, the DPOs assigned to this Unit are primarily responsible for submitting periodic reports to the court including a Judicial Review every six (6) months and a Warrant Report if a bench warrant for a youth is still outstanding after one year. When the youth is returned to custody, the Bench Warrant Unit DPO is also responsible for any additional reports due to the court. The Bench Warrant Unit also maintains monthly contact with the parents.

Probation Department's Special Enforcement Operation – The Department's SEO is tasked with apprehending AWOL youth. It resides in the Juvenile Special Services Bureau and is tasked with many functions including conducting search and seizure operations with law enforcement agencies, apprehending escapees from camps, and conducting bench warrant sweeps for youth in the community. SEO DPOs are trained to work with high-risk, high-needs youth and have established collaborative partnerships with law enforcement agencies throughout the County. Due to their expertise and relationships with other agencies, they are in a better position to handle potentially dangerous situations and safely return AWOL youth.

SEO makes contact with family and other interested parties shortly after an AWOL notification is received. Support staff within SEO generates AWOL Alert Notifications which are disseminated to applicable agencies. When a youth has been located and returned to custody, SEO notifies law enforcement to close out the AWOL incident. Additionally, SEO conducts regular follow-up contacts based on leads and available information when the youth remains AWOL. SEO updates PCMS with information gathered in this process.

The Probation Department believes that they would need additional resources to address the AWOL/Bench Warrant issue. The CEO will be working with the Department to determine if additional resources are required for this effort.

Number of Youth Located/Returned (Jan. 1, 2009 through Aug. 31, 2009) – During this eight (8) month period, 159 youth were returned to custody through coordinated efforts of the Bench Warrant Unit, SEO, and local law enforcement. Some AWOL youth

Each Supervisor
October 29, 2009
Page 5 of 5

have also returned on their own. As of September 2009, there were 263 Suitable Placement youth on Bench Warrant status with an additional 25 on AWOL status (pending bench warrant issuance by the court), totaling 288 Suitable Placement youth. The number of youth in this population has steadily decreased. In September 2008 there were 423 Suitable Placement youth on AWOL or Bench Warrant status.

Since the Board's original motion in May 2008, the Probation Department has shifted internal staffing and resources and initiated booster training in Officer Safety for DPOs in an attempt to address this population of youth.

Investigation into the Death of Lazhane S.

County Counsel will issue a separate report back to your Board regarding the investigation into the death of Lazhane S.

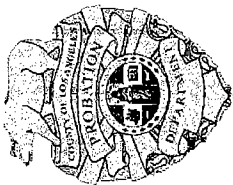
If you have any questions regarding this matter, please contact Deputy Chief Executive Officer Brence Culp, Public Safety, at (213) 893-2374.

WTF:SRH:BC
SW:VC:cc

Attachments (2)

c: Honorable Michael Nash, Presiding Judge, Juvenile Court
Sachi A. Hamai, Executive Officer, Board of Supervisors
Robert Kalunian, Acting County Counsel

ATTACHMENT I



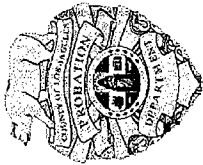
County of Los Angeles Probation Department Information Systems Bureau Probation Case Management System (PCMS)

Report Run Date: 9/21/2009

SP Minors That AWOL'd Between 01/01/2009 and 08/31/2009

Total unique minor count is 852

PDJ	# AWOL	LAST NAME	FIRST NAME	BIRTH DATE	ADDRESS	CITY	ZIP CODE	SUPER DIST	SPA DIST	GENDER	ETHNICITY
	1						90220	2	6	M	B
	1						90011	2	6	M	B
	8						91352	5	2	M	H
	8						90004	3	4	M	H
	1						90003	2	6	M	B
	4						90805	4	8	F	W
	5						93552	5	1	M	B
	5									M	H
	1						90044	2	6	M	B
	8						90813	4	8	F	O
							91767	1	3	M	H
	2						90813	4	8	M	B
	1						90813	4	8	M	B
	1									F	B
	1						90044	2	6	F	B
	1						90262	2	6	F	H
	1						90047	2	6	M	B
	1						91792	5	3	F	H
	1						90047	2	6	M	B
	4						91343	3	2	M	H
	1						91001	5	3	M	H
	1						90301	2	8	M	B



ATTACHMENT II

County of Los Angeles Probation Department Information Systems Bureau Probation Case Management System (PCMS)

Report Run Date: 9/21/2009

SP Minor on BWI between 01/01/2009 and 08/31/2009

Total unique minor count with BWI Status between the date range is 359

PDJ	Last Name	First Name	DOB	Address	City	ZIP	Sup. District	SPA	Gender	Ethnicity	BWI order after SP order	New Order Date	Order code	Days on BWI
							2	8 M	H		4/23/2009			151
							4	7 M	H		4/13/2009	6/3/2009 CCP		51
							2	5 M	B		7/14/2009	9/11/2009 CCP		59
							1	4 F	B		4/15/2009			159
							5	3 M	H		6/19/2009			94
							4	7 M	H		5/22/2009			122
							4	8 M	B		5/8/2009	7/2/2009 CCP		55
							2	6 M	B		5/26/2009			118
							2	8 F	B		7/24/2009			59
							4	6 M	H		7/30/2008			418
								F	W		2/27/2009	7/28/2009 BWR		206
							2	6 F	H		6/2/2009			56
							4	8 M	H		7/27/2009			56
							1	4 M	H		10/16/1996			4723
							2	6 M	B		8/26/1997			4409
							2	6 M	H		8/13/2001			2961
							4	8 M	H		12/23/1997			4290
							1	7 M	H		10/9/1998			4000
							2	6 M	B		10/11/2001			2902
							3	2 M	H		10/16/2000			3262
							2	6 M	H		4/19/1999			3808
							2	6 M	B		5/8/2009			136
							4	7 M	H		10/6/2000			3272
							2	4 F	H		4/17/2003			2349
							5	3 M	H		4/11/2000			3450
							2	6 F	H		7/9/1999			3727
							4	7 M	H		4/30/2002			2701

ATTACHMENT II

90004	3	4 F	H	12/8/2005	7/2/2009 CCP	1383
90813	4	8 M	B	3/13/2009	6/12/2009 BWF	111
90813	4	8 M	B	4/3/2009		70
90004	3	4 M	H	8/27/2008		390
90042	1	4 M	H	7/27/2009		56
90037	2	6 M	B	6/9/2009	6/29/2009 BWR	20
90001	2	6 M	H	4/23/2009		151
		M	H	4/20/2009	5/12/2009 BWR	22
90062	2	6 M	B	7/6/2009	7/27/2009 BWR	21
90020	2	4 M	H	2/19/2009		214
91331	3	2 M	H	8/18/2009		34
90059	2	6 F	B	7/13/2009		70
90001	2	6 F	H	4/4/2008		535
91407	3	2 M	H	7/23/2009	7/30/2009 BWR	7
90037	2	6 M	B	7/29/2009		54
90047	2	6 M	H	6/15/2009	7/14/2009 BWR	29
91767	1	3 F	H	7/7/2009		76
90001	2	6 F	B	8/21/2009		31
90813	4	8 M	H	4/17/2009	5/28/2009 BWI	41
90249	2	8 F	B	7/2/2009	8/4/2009 CCP	33
91732	1	3 M	H	8/25/2006		1123
90043	2	6 M	B	8/14/2009		38
90006	2	4 F	H	6/24/2009		89
91770	1	3 F	H	7/24/2009		59
90805	4	8 M	H	9/10/2008		376
90222	2	6 M	H	9/4/2009	6/22/2009 FFE-SP	17
91606	3	2 M	H	6/16/2009		6
93550	5	1 M	W	9/15/2009		6
		M	F	7/29/2009	7/17/2009 BWF	54
91601	3	2 M	H	6/19/2009		28
90003	2	6 F	B	8/11/2009		41